

**Minutes of a Public Hearing and Regular Meeting of the
Board of Sanitary Commissioners
Terre Haute, IN
September 5, 2017**

A Regular Meeting of the Board of Sanitary Commissioners was held in the Mayor's Conference Room on the third floor, City Hall, 17 Harding Avenue, Terre Haute, Indiana, on the 5th day of September 2017, at 10:00 a.m. Those present were Chuck Ennis, Larry Auler, Brad Bush, Tim Adams and Jim Winning for the Board of Sanitary Commissioners. Joel Modesitt was also present.

PUBLIC HEARING

The public hearing was called to order by President Brad Bush.

PUBLIC COMMENTS

There were no public comments.

The Public Hearing was adjourned.

REGULAR MEETING

The regular meeting of the Board of Sanitary Commissioners was called to order.

Richard Shagley informed the Board he is representing Controlworx LLC. Controlworx LLC was a vendor for the WWTP. He is representing them for the sole purpose of collecting unpaid invoices. Controlworx received a letter on August 18th from Terry Modesitt on behalf of this Board terminating their services. In the letter it talks about not having a contract. He asked if this was the only basis for termination and if this Board was even advised that they were being terminated. Mr. Ennis said we have been asking for a contract for several months. Mr. Modesitt said it was his understanding that not having a contract was a major basis. Mr. Shagley asked if it was a written request or a verbal request. Mr. Modesitt said he was unsure because it was done by his father. Mr. Shagley asked if Controlworx has been replaced. Debbie Padgett said we have been using Robert Hopkins as a troubleshooter if they run into problems. Mr. Shagley asked if they have a contract. Mr. Ennis said he works for EAS and he asked him for a proposal for on call services. Mr. Shagley said so he is working without a contract. Mr. Ennis said he has asked him for one. Mr. Shagley said so he has been asked for a contract, hasn't produced it and is continuing to work. Mr. Shagley then asked if the decision to terminate Controlworx was done at this meeting. The letter was done on August 18th. He looked through the paper and there was nothing in the articles about any vendors being terminated. He asked if this was discussed during the meeting. Mr. Modesitt said that 3 minutes was up. Mr. Shagley asked for additional time. He said there are \$140,000 of unpaid invoices. He is concerned because 2 weeks ago at a public

meeting it was stated no invoices were more than 30 days old. He has invoices back to May that have not been paid. He provided the Board with copies of the invoices. He also has invoices dated back to 2015 that have been paid. Mr. Bush said we will have to take this under advisement. Mr. Shagley asked if this Board voted to terminate Controlworx services. Mr. Ennis said no, nor would we ever. He said that is an administrative function between our counsel and the operations of the WWTP. Mr. Shagley asked if it is in his counsel's agreement that he has that authority. Mr. Modesitt reminded the Board that time is up. Mr. Shagley asked for additional time. Mr. Bush said that we will have to research this. Mr. Bush said we will give him an answer, we just don't have it today. Mr. Shagley asked if he could make a verbal foia request. Mr. Modesitt said he would prefer to have it in writing.

APPROVE MINUTES

The minutes from the August 15th, 2017 meeting were presented to the Board.

On motion of Tim Adams, seconded by Jim Winning, and unanimously approved, it was resolved that the minutes from the August 15, 2017 meeting be approved.

APPROVE CLAIMS

The list of claims was presented to the Board for Sanitary District General and Waste Water Treatment Plant and discussed.

On motion of Larry Auler, seconded by Chuck Ennis, and unanimously approved that claims be approved as presented.

APPROPRIATION RESOLUTION #6, 2017

Appropriation Resolution #6, 2017 was presented to the Board and discussed.

On motion of Chuck Ennis, seconded by Jim Winning, and unanimously approved it was resolved that the Appropriation Resolution #6, 2017 be approved.

2018 BUDGET INFORMATION

Chuck Ennis presented the Board with a copy of the 2018 budget which was prepared by Umbaugh. There was no action needed, it was just for information purposes.

OTHER

Richard Shagley asked if he could ask one more question. He asked if all vendors have contracts. Mr. Bush said he did not know and that we would have to research.

ADJOURNMENT

The next regular meeting of the Sanitary Board will be held on September 19, 2017 at 10:00 a.m. in the Mayor's Conference Room, 3rd Floor, City Hall, 17 Harding Avenue, Terre Haute, Indiana.

APPROVED on the _____ day of _____, 2017.

Brad Bush, President

Tim Adams, Vice President

Jim Winning, Secretary

Larry Auler, Member

Chuck Ennis, Member

Wastewater Utility Claims

September 19, 2017

Personnel Services

414.020 Protective Clothing

Boot City	Safety Boots - William N. & Nick H.	\$275.99
Bradford Supply Company	Safety Vests, Gloves	\$700.95
John Deere Financial, Inc.	Safety Boots - Ron M. & Scott A.	\$224.98

Supplies

421.010 Office Supplies

Sam's Club	Labeler, Label Tape	\$54.82
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Operating Supplies

422.005 Operational Supplies

Ace Sign & Awning, Inc.	Decals, Stencil	\$737.80
American Welding & Gas	Propane	\$32.90
Bio Chem, Inc.	Polymer	\$20,317.50
Bradford Supply Company	Advil, Hydrogen Peroxide, Etc.	\$273.36
Dennis Trucking Company Inc.	Stone	\$168.87
E-Z Clean Corporation	Toilet Paper Spindles, Trash Bags	\$92.92
Heritage-Crystal Clean, LLC	Parts Cleaner	\$674.84
Industrial Supply Company	Primer, Cement	\$80.36
John Deere Financial, Inc.	Grass Seed, Tarp Straps, Etc.	\$127.94
Lowe's	WD-40 Specialist Silicone, Lightbulbs	\$51.83
Lawson Products	Paint, Brake Klean, Etc.	\$791.91
Menards	Mortar Mix	\$335.44
N.E.W. Interstate Concrete, Inc.	Fiber	\$87.50
N.E.W. Interstate Concrete, Inc.	Fiber	\$236.50
Petty Cash WWTP	Walmart / Duct Tape	\$3.37
Quality Automotive Dist. Corp.	Rear Window Defogger Tab Kit	\$94.90
Quality Automotive Dist. Corp.	Brake Fluid	\$96.70
Quality Automotive Dist. Corp.	Brake Fluid, Silicone Gasket Maker	\$62.84
Quality Automotive Dist. Corp.	Hydraulic Fluid	\$72.74
Sam's Club	Ice Mountain Water, Dish Soap, Coffee, Etc.	\$487.04
S & G Excavating, Inc.	Topsoil, White Rock	\$1,005.48
Sherwin-Williams Company	Paint	\$254.52
State Industrial Products	Deodorizer	\$234.33
The Sign Center, Inc.	Notice Signs	\$133.25
USABluebook, Inc.	Root Control, Paint	\$419.65
Wise El Santo Co., Inc.	Latex Gloves	\$457.00

422.010 Gas

Automated Fuels	Gas	\$2,952.61
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422.020 Diesel

Automated Fuels	Diesel Fuel	\$2,029.07
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Rep./Maint. Supplies

423.015 Maint./Rep

Coldwell	V Belts, Shaft Collar, Etc.	\$201.38
Complete Outdoor Equipment Company	Hub Deck Assembly	\$180.32
Industrial Supply Company	Pipe, Couplings, PVC Elbows, Etc.	\$1,020.67
Jack Doheny	Couplers, Toggle Switches	\$149.76
Kelly Metal	Metal Tubes, Pipe, Formed Channels	\$726.80
Lawson Products	Flange, Fuses, Fittings, Etc.	\$177.77
MacAllister Machinery Co. Inc.	Hose, Couplings	\$523.04
McCord Tire & Auto Service	Alignment Done on a Police Vehicle	\$62.54
Menards	Siding, Cedar Rust Cladding	\$179.96
N.E.W. Interstate Concrete, Inc.	Flowable Fill, Limestone Air	\$8,443.00
N.E.W. Interstate Concrete, Inc.	Limestone Air, Flowable Fill	\$1,804.75
O'Reilly Auto Parts, Inc.	Carrier Bearing	\$14.79
Quality Automotive Dist. Corp.	Fuel Pump, Oil Filters, Etc.	\$455.64
Quality Automotive Dist. Corp.	Wiper Blades, Batteries, Etc.	\$554.21
Quality Automotive Dist. Corp.	Air Filter, Disc Pad, Etc.	\$242.29
Quality Automotive Dist. Corp.	Battery, Air Filter, Etc.	\$457.64
Quality Automotive Dist. Corp.	Thermostat, Serpentine Belt, Etc.	\$232.63
Quality Automotive Dist. Corp.	Clutch Kit, Fly Wheel, Etc.	\$300.61
Southwest Auto Company	Transmission	\$750.00
Utility Pipe Sales of Indiana	6" Gasketed Caps	\$245.40
Valley Electric Supply Corp.	Circuit Breakers, Covers, Conduit, Etc.	\$606.00
Vigo Dodge, Inc.	Sensor, Struts, Etc.	\$891.45
Vigo Dodge, Inc.	Struts	\$192.00

Other Supplies

422.110 Boc Gas

Airgas	Acetylene, Argon, Oxygen	\$442.17
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422.160 Lab Supplies

NSI Lab Solutions Inc.	Total Residual Chlorine	\$138.00
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Professional Services

432.010 Services Contractual

A-1 Sanitation	Portable Toilets	\$1,100.50
Ferguson	Service Charge for August	\$315.60
FirsTech, Inc.	Monthly Maintenance Fee, Processed Payments	\$360.75
Hach Company	Annual Calibration of Hach DR3900	\$705.00
McCalister Brothers Inc.	Excavating Work Done	\$8,977.00
Quality Automotive Dist. Corp.	Computer Program Fees	\$203.00
Seelyville Water & Sewage	Meter Readings	\$1,445.00
Time Warner Cable	Internet Service	\$2,562.25
Verification Services, Inc.	Annual Inspections of SRLS	\$100.00
Zinkan	Water Treatment Contract	\$200.00

432.020 Instruction

O'Reilly Auto Parts, Inc.	Training Class for Jerry C. & Bobby H.	\$94.95
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432.071 Lab Testing

McCoy & McCoy Laboratories, Inc.	Lab Testing	\$280.00
Pace Analytical Services, Inc.	Lab Testing	\$79.00
Pace Analytical Services, Inc.	Lab Testing	\$435.00

432.072 Sycamore Ridge Landfill

Republic Services	Trash Removal	\$11,504.26
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347.090 User Fees

Douglas Fauber	Sewer Bill Refund / Acct. # 3100197812	\$490.00
FIS Bill Pay	Sewer Bill Refund / Acct. # 3100186169	\$4,358.97
International Village Apartments	Sewer Bill Refund / Acct. # 3106107908	\$126.03
Jamie Nikander	Sewer Bill Refund / Acct. # 3106112615	\$51.99

Comm./Transportation

433.020 Postage

UPS	Postage	\$38.40
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433.040 Freight

Lawson Products	Freight	\$95.43
NSI Lab Solutions Inc.	Freight	\$25.00
S & K Equipment Company, Inc.	Freight	\$308.59
USABluebook, Inc.	Freight	\$200.77
Verification Services, Inc.	Freight	\$77.72
Wise El Santo Co., Inc.	Freight	\$60.60

Utility Services

436.010 Electric Utility

Duke Energy	Electric Utility	\$91.86
Duke Energy	Electric Utility	\$52.37
Duke Energy	Electric Utility	\$731.28
Duke Energy	Electric Utility	\$129.34
Duke Energy	Electric Utility	\$69.95
Duke Energy	Electric Utility	\$30,260.73
Duke Energy	Electric Utility	\$17,900.01
Duke Energy	Electric Utility	\$17,767.32
Duke Energy	Electric Utility	\$170.49
Duke Energy	Electric Utility	\$3,752.80
Duke Energy	Electric Utility	\$31,309.55
Duke Energy	Electric Utility	\$1,879.46

436.020 Gas Utility

Vectren	Gas Utility	\$46.00
Vectren	Gas Utility	\$420.45
Vectren	Gas Utility	\$49.22
Vectren	Gas Utility	\$56.32
Vectren	Gas Utility	\$46.00
Vectren	Gas Utility	\$46.00

436.030 Water Utility

IN American Water	Water Utility	\$38.04
IN American Water	Water Utility	\$122.31
IN American Water	Water Utility	\$57.39

Rep./Maint

437.010 Equipment Repair

Jones Fabrication & Machining, Inc.	Cut & Re-Thread a Shaft	\$149.00
S & K Equipment Company, Inc.	Repaired a Pump	\$10,248.70
The Henry P. Thompson Company, Inc.	Field Service to Check Out Trojan UV System	\$1,300.00

437.030 Vehicle Rep./Maint.

McCord Tire & Auto Service	Repaired a Flat Tire	\$10.00
Mike's Stop & Shine	Car Washes	\$49.00

438.010 Rental of Equipment

Cahill Rental & Sales, Inc.	Rented a Bobcat Hammer & a Track Loader	\$8,000.00
MacAllister Machinery Co. Inc.	Rented a Dump Truck	\$864.75
One Source Equipment Rentals	Rented an Art Boom & a Scissor Lift	\$1,299.02

Machinery & Equipment

444.010 Equipment Purchase

Christopher A. Poe	Ratchet	\$139.95
Flat Tops, LLC	Manhole Lid Plate	\$250.00
John Deere Financial, Inc.	Nozzles	\$23.94
Lawson Products	Drill Bit, Flap Discs, Etc.	\$814.14
Matco Tools	Tools	\$31.75
Pro-Trade Tool & Supply Company	Wrench, Nut Drivers, Etc.	\$136.75
Quality Automotive Dist. Corp.	Label Printer, Stickers	\$228.69
Quality Automotive Dist. Corp.	Funnels	\$6.91
Quality Automotive Dist. Corp.	Funnel, Sockets	\$33.72
Quality Automotive Dist. Corp.	Measuring Container	\$89.52
Sears	Screwdrivers, Pliers, Wrench, Etc.	\$117.94
Sherwin-Williams Company	Paint Brushes, Roller Covers	\$196.29
S & K Equipment Company, Inc.	Pumps	\$25,478.58
State Industrial Products	Spray Bottles	\$199.82
USABluebook, Inc.	Pipe Locator, Funnel Applicator, Wrench, Etc.	\$1,507.00

444.180 Safety Equipment

Bradford Supply Company	Safety Glasses, Ear Plugs	\$183.50
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9/07/2017 Check Run \$8,230.39

9/14/2017 Check Run \$116,952.69

Sanitary District Claims September 19, 2017

SANITARY BOND FUND

WWUTILITY / 0620-0061- Services Contractual

Modesitt Law Firm	Sanitary Legal Svs/ August 2017	\$ 3,818.98
IUPPS	Sewer Locates/ July 1-31, 2017	\$ 1,538.05

WWUTILITY / 0620-0061- Publication of Legals

WWUTILITY / 0620-0061- Drainage Improvements

WWUTILITY / 0620-0061- Drainage Ways

WWTP PH II/ADDITIONS & IMPROVEMENTS

SRF INTEREST FUND

CSO/LTCP P23

HWC Engineering	Program Management	\$ 1,946.50
CHA	Main Lift Station Replacement	\$ 16,915.00
CHA	Main Lift Station Replacement	\$ 693.00