



**BOARD OF SANITARY COMMISSIONERS
REGULAR MEETING
10:00 a.m. May 2, 2017
Third Floor City Hall**

**CITY OF
TERRE HAUTE
BOARD OF
SANITARY COMMISSIONERS**

City Hall
17 Harding Avenue, Room 200
Terre Haute, IN 47807

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AGENDA

1. Call to Order
2. Roll Call
3. Public Comments
4. Approve Minutes
5. Approve Claims
6. Other
7. Adjournment

**Minutes of a Regular Meeting of the
Board of Sanitary Commissioners
Terre Haute, IN
April 18, 2017**

A Regular Meeting of the Board of Sanitary Commissioners was held in the Mayor's Conference Room on the third floor, City Hall, 17 Harding Avenue, Terre Haute, Indiana, on the 18th day of April 2017, at 10:00 a.m. Those present were Chuck Ennis, Tim Adams, Larry Auler, and Jim Winning for the Board of Sanitary Commissioners. Terry Modesitt was also present. Brad Bush was not present.

The meeting was called to order by Vice President Tim Adams.

PUBLIC COMMENTS

Howard Grinenger of the Tribune Star asked about contract for West Terre Haute Operation and Management. He wanted to know the tonnage with accept annually and if there is a maximum. Chuck Ennis said this contract is a management contract. Tim Adams asked is we will be hauling sludge. Chuck Ennis said we probably will be but there is no contract for that yet.

APPROVE MINUTES

The minutes from the April 4, 2017 meeting were presented to the Board.

On motion of Jim Winning, seconded by Larry Auler, and unanimously approved, it was resolved that the minutes from the April 4, 2017 meeting be approved.

APPROVE CLAIMS

The list of claims was presented to the Board for Sanitary District General and Waste Water Treatment Plant and discussed.

On motion of Larry Auler, seconded by Chuck Ennis, and unanimously approved that claims be approved as presented.

TERMINATION OF TEMPORARY EASEMENT

Marc Maurer presented the Board with a request for termination of a temporary easement. This easement was for Margaret and 46 sewer extension. We no longer need temporary easement. Jeff Lind said that the buyer/developer asked for it be released. Terry Modesitt said he reviewed it and is okay with it. Marc Maurer said we no longer have a use for it.

On motion of Jim Winning, seconded by Chuck Ennis and unanimously approved, it was resolved that the temporary easement be released.

DITCH MAINTENANCE SPECIFICATIONS

Scott Barbour presented the Board with the ditch maintenance specifications for approval. The specifications were discussed.

On motion of Chuck Ennis, seconded by Jim Winning, and unanimously approved, it was resolved that the ditch maintenance specifications be approved.

WEST TERRE HAUTE OPERATION AND MANAGEMENT CONTRACT

Chuck Ennis presented the Board with the West Terre Haute Operation and Management Contract. This is an agreement for managing the services provided by the Waste Water Treatment Plant. The Controller's Office reviewed the financial portion of the contract. Terry Modesitt also reviewed but was not involved with the numbers. Tim Adams asked how long this contract was for. Chuck Ennis said one year.

On motion of Larry Auler, seconded by Chuck Ennis, and unanimously approved, it was resolved that the West Terre Haute Operation and Management Contract be approved.

ATC CLOSURE FEASIBILITY STUDY

Chuck Ennis presented the Board with the ATC Closure Feasibility Study. The proposal was discussed. Terry Modesitt informed the Board he reviewed and made suggestions for changes.

On motion of Jim Winning, seconded by Chuck Ennis, and unanimously approved, it was resolved that the proposal from ATC for feasibility study be approved.

REQUEST FOR APPEAL - M. BARTLOW ACCT 3100940272

Mr. Bartlow, Acct 3100940272, had submitted a request for appeal. Brad Speidel informed the Board of what adjustments have been made. All adjustments have been given as allowed by City Code.

On motion of Charles Ennis, seconded by Jim Winning, and unanimously approved, it was resolved that rules have been followed and restitution has been made therefore the Board rejects appeal and lets Sewage Billing Specialist ruling stand.

OTHER

There was no other business.

ADJOURNMENT

The next regular meeting of the Sanitary Board will be held on May 2, 2017 at 10:00 a.m. in the Mayor's Conference Room, 3rd Floor, City Hall, 17 Harding Avenue, Terre Haute, Indiana.

APPROVED on the _____ day of _____, 2017.

Brad Bush, President

Tim Adams, Vice President

Jim Winning, Secretary

Larry Auler, Member

Chuck Ennis, Member

Wastewater Utility Claims

May 2, 2017

Personnel Services

414.020 Protective Clothing

Boot City	Safety Boots - Dean K.	\$140.00
Bradford Supply Company	Gloves, Safety Vests	\$1,916.65

Supplies

421.010 Office Supplies

Staples	Shredder Oil Sheets, Flash Drives, Etc.	\$440.47
Visa	Walmart / Paper Trimmer Blades	\$26.52

Operating Supplies

422.005 Operational Supplies

Accent Industrial Supplies, LLC	Rite Hite Growth Retardant	\$4,052.95
Bradford Supply Company	Tylenol, Advil, Aleve, Etc.	\$277.40
Continental Research Corporation	Wasp-Away, Super Hot Plus	\$15,278.00
E-Z Clean Corporation	Trash Bags	\$130.20
Jones & Sons	Fritz-Pak Control Finish, Foam Expansion	\$67.60
Lawson Products	Paint, Brake Klean	\$277.52
Menards	Primer	\$3.29
N.E.W. Interstate Concrete, Inc.	Hot Water, Fibers	\$110.00
N.E.W. Interstate Concrete, Inc.	Hot Water, Fibers	\$131.00
Quality Automotive Dist. Corp.	Refrigerant Oil	\$122.72
Staples	Double Bags	\$25.95
USABluebook, Inc.	Green Flags, Paint	\$210.80
Valley Electric Supply Corp.	Duct Seal, Vinyl Tape	\$134.73
Wabash Valley Goodwill Industries, Inc.	Wiping Rags	\$51.67

422.010 Gas

Automated Fuels	Gas	\$2,291.25
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422.020 Diesel

Automated Fuels	Diesel Fuel	\$1,487.26
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Rep./Maint. Supplies

423.015 Maint./Rep

BC Heavy Truck & Electric, Inc.	Valve	\$14.57
Bradford Supply Company	PVC Pipe, Couplers	\$27,201.16
Cahill Rental & Sales, Inc.	Spark Plugs, Air Filters	\$75.00
Coldwell	Plugs	\$1.26
Complete Outdoor Equipment Company	Pulleys	\$77.54
Duncan Supply Company, Inc.	Air Filters	\$260.63
Fastenal	Parts for a SRL	\$574.99
Hach Company	Sensor Caps	\$363.00
Jack Doheny	Control Valves, Wheel Kit, Etc.	\$1,784.08
Lawson Products	Fittings, Bolts, Etc.	\$1,122.35
Lawson Products	S Hooks	\$34.90
Menards	PVC Pipe, Adapters, Check Valve, Etc.	\$427.10
N.E.W. Interstate Concrete, Inc.	Flowable Fill, Concrete, Etc.	\$1,585.38
N.E.W. Interstate Concrete, Inc.	Flowable Fill, Concrete, Etc.	\$2,432.38
N.E.W. Interstate Concrete, Inc.	Flowable Fill	\$4,665.50
O'Reilly Auto Parts, Inc.	Air Door Actuator	\$28.52
O'Reilly Auto Parts, Inc.	Wiper Motor	\$95.58
Perfection Auto Glass, Inc.	Repaired a Windshield on a Police Vehicle	\$165.00
Quality Automotive Dist. Corp.	Air Filters, Oil Filter, Etc.	\$1,371.40
Quality Automotive Dist. Corp.	Fan Clutch, Air Filters, Etc.	\$1,060.13
Quality Automotive Dist. Corp.	U-Joints, Ignition Coil, Etc.	\$369.25
Quality Automotive Dist. Corp.	Oxygen Sensor, Ignition Coil, Etc.	\$878.39
S & K Equipment Company, Inc.	Fan SMPS Board	\$1,784.00
Southwest Auto Company	Parking Brake Assembly	\$40.00
Southwest Auto Company	Air Bag	\$125.00
The Henry P. Thompson Company, Inc.	Sensor Cable Kit, Ballast Kit	\$2,138.00
Town & Country	Vacuum Switch, Air Duct Vent, Etc.	\$443.24
Valley Electric Supply Corp.	Contactors, Relay, Fuses, Etc.	\$941.87
Valley Electric Supply Corp.	Gang Box	\$31.58
Wabash Valley Motor & Machine, Inc.	Hyundai Motors, Capacitors	\$913.03

Professional Services

432.010 Services Contractual

American Water	Data Usage, Municipality Shut Offs	\$12,620.00
Controlworx LLC	Engineering Services	\$32,405.00
Hannum, Wagle, and Cline	Professional Services	\$1,252.50
Praxair	Finance Charges	\$3.68
Vigo County Recorder's Office	Releasing Liens	\$36.00
Visa	IN BMV / Title & Registration, Etc.	\$55.00

432.071 Lab Testing

Pace Analytical	Lab Testing	\$285.00
Pace Analytical	Lab Testing	\$84.00

347.090 User Fees

Charles Beckwith	Sewer Bill Refund	\$23.16
Newlin-Johnson Co Inc	Sewer Bill Refund	\$1,253.76

Comm./Transportation

433.010 Telephone

Frontier, Inc.	Telephone Utility	\$63.19
Frontier, Inc.	Telephone Utility	\$58.39

433.040	Freight		
	Accent Industrial Supplies, LLC	Freight	\$148.16
	Bradford Supply Company	Freight	\$103.97
	Continental Research Corporation	Freight	\$347.36
	Gard Specialists Co., Inc.	Freight	\$18.51
	Gard Specialists Co., Inc.	Freight	\$12.92
	Jack Doheny	Freight	\$90.30
	Lawson Products	Freight	\$119.32
	Lawson Products	Freight	\$1.87
	S & K Equipment Company, Inc.	Freight	\$34.56
	The Henry P. Thompson Company, Inc.	Freight	\$20.43
	USABluebook, Inc.	Freight	\$118.25
Utility Services			
436.010	Electric Utility		
	Duke Energy	Electric Utility	\$106.43
	Duke Energy	Electric Utility	\$55,616.64
	WIN Energy	Electric Utility	\$276.08
436.020	Gas Utility		
	Vectren	Gas Utility	\$46.00
436.030	Water Utility		
	IN American Water	Water Utility	\$176.13
	IN American Water	Water Utility	\$176.13
Rep./Maint			
437.010	Equipment Repair		
	Christopher A. Poe	Repaired a Cordless Impact Drill	\$130.00
	Midwest Industrial Equipment & Repair	Repaired a Blower	\$11,911.63
437.030	Vehicle Rep./Maint.		
	Perfection Auto Glass, Inc.	Repaired a Windshield on our Construction Vehicle	\$190.73
438.010	Rental of Equipment		
	One Source Equipment Rentals	Rented a Scissor Lift	\$396.75
Machinery & Equipment			
444.010	Equipment Purchase		
	Cahill Rental & Sales, Inc.	Diamond Blades	\$870.00
	Gard Specialists Co., Inc.	Cut-Off Wheels, Blender Elite Disc	\$758.65
	Gard Specialists Co., Inc.	Cut-Off Wheels	\$553.50
	Jack Doheny	Nozzles, Hose Grabber, Etc.	\$3,074.10
	Lawson Products	Flap Discs, Drill Bits, Etc.	\$530.35
	Matco Tools	Tools	\$21.25
	Menards	Sump Pumps	\$364.97
	Quality Automotive Dist. Corp.	Tire Grinding Stones	\$18.50
	State Safety & Compliance, LLC.	Gas Monitor	\$625.00
	USABluebook, Inc.	Pipe Locator, Fire Hose, Etc.	\$996.60
	Valley Electric Supply Corp.	Flashlights, Screwdriver	\$55.86
	Valley Electric Supply Corp.	Pliers	\$86.78
	Visa	IWC Environmental / Thermal Printer	\$1,164.82
444.030	Purch. Of Comp. Equip.		
	Christopher A. Poe	Computer Program Upgrade	\$722.29
	Staples	CD/DVD Writer, External Hard Drive	\$129.98
444.180	Safety Equipment		
	Bradford Supply Company	Safety Glasses, Hardhats, Ear Plugs	\$712.97

4/20/2017 Check Run \$60,239.11

4/27/2017 Check Run \$2,401.82

Sanitary District Claims May 2, 2017

SANITARY BOND FUND

WWUTILITY / 0620-0061- Services Contractual

H.J. Umbaugh & Associates	Revenue Bond Series 2012A/Fees	\$ 3,125.00
Wieneke Law Office, LLC	Rodney Mottesheard Settlement	\$ 20,000.00

WWUTILITY / 0620-0061- Publication of Legals

WWUTILITY / 0620-0061- Drainage Improvements

WWUTILITY / 0620-0061- Drainage Ways

WWTP PH II/ADDITIONS & IMPROVEMENTS

HWC Engineering	WWTF Phosphorus Removal	\$ 3,125.00
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SRF INTEREST FUND

CSO/LTCP P23

Commonwealth Engineers, Inc.	High Rate Treatment Facility	\$ 3,197.98
Commonwealth Engineers, Inc.	High Rate Treatment Facility	\$ 541.65
Commonwealth Engineers, Inc.	High Rate Treatment Facility	\$ 270.72
CHA	Main Lift Station Replacement	\$ 189,838.11
URS Corporation	Lagoon Storage Facility	\$ 904.05